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Chief Executive: Mr D Judson, BEd, NPQH
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6th March 2024

Dear Parent/Carer

Re: Barcelona Trip

I would like to invite parents and students to a meeting on Thursday 21st March at 5:30pm. This will give you the opportunity to find out more about the itinerary planned, accommodation, any requirements required prior to the trip and ask any questions (which I will endeavour to answer on the evening).

Actions required this week.

- Please use the forms link to confirm attendance for the Barcelona meeting.

[Confirm Attendance for Meeting](#)

- It is important that all students bring their passport into school ASAP, so that I can update the travel company of all the correct details. Can I request that this is the actual passport and not a photograph. Passports need to be taken to the main reception where they will be kept secure in the school safe.
- Students will also require a Global Health Insurance Card (GHIC), this is a free health card that can be applied for through the NHS website (please avoid unofficial websites as they may charge). As soon as this has been received, can students please hand this in to main reception, it will be kept secure with your child's passport.

I look forward to seeing you all soon.

Yours faithfully



Mrs Samantha McGuire
Head of Art