

Admission Appeals Timetable

Secondary School

- Secondary School Allocation Day – **Tuesday 1 March 2022**
- Deadline for Receipt of a Secondary School Admission Appeal Form – **Friday 1 April 2022**
- Secondary School Admission Appeals **will be held at a date to be confirmed within 40 school days of deadline to lodge appeal and will be held between Tuesday 3 May and Monday 20 June 2022.**
- Notification of appeal hearing date – At least **10 school days** before the appeal hearing.
- Deadline for the Admission Authority to submit their case papers to the Clerk to the Independent Appeals Panel – At least **9 working days** before the date of the appeal hearing.
- Clerk to send appeal papers to Appellants, Panel and the Admission Authority – At least 7 working days before the date of the appeal hearing.
- Deadline to submit additional information to the Clerk to the Independent Appeals Panel – At least three days prior to your appeal date.
- Decision Letter sent to appellants and Admission Authority within **5 school days** of the decision being made.

Primary School

- Primary School Allocation Day – **Tuesday 19 April 2022**
- Deadline for Receipt of a Primary School Admission Appeal Form – **Tuesday 24 May 2022**
- Primary School Admission Appeals **will be held at a date to be confirmed within 40 school days of deadline to lodge appeal and will be held between Monday 13 June and Thursday 21 July.**
- Notification of appeal hearing date – At least **10 school days** before the appeal hearing.
- Deadline for the Admission Authority to submit their case papers to the Clerk to the Independent Appeals Panel – At least **9 working days** before the date of the appeal hearing.

- Clerk to send appeal papers to Appellants, Panel and the Admission Authority – At least 7 working days before the date of the appeal hearing.
- Deadline to submit additional information to the clerk to the Independent Appeal Panel – At least 3 days prior to your appeal date.
- Decision Letter sent to appellants and Admission Authority within **5 school days** of the decision being made.

In Year Appeals

- Deadline for Receipt of an In Year Admission Appeal Form – **Within 25 school days** from the date of your refusal letter
- In Year Appeals will be held **within 30 school days of the appeal being lodged**
- Notification of Appeal Hearing date – At least **10 school days** before the appeal hearing.
- Deadline for the Admission Authority to submit their case papers to the clerk to the Independent Appeals Panel – At least **9 working days** before the date of the appeal hearing.
- Clerk to send appeal papers to Appellants, Panel and the Admission Authority – At least 7 working days before the date of the appeal hearing.
- Deadline to submit additional information to the Clerk to the Independent Appeal panel – At least 3 days prior to your appeal date.
- Decision Letter sent to appellants and Admission Authority within **5 school days** of the decision being made (usually within one school day of the decision being made).